**Writing Classification Essays**

**Editing** with a Checklist

|  |  |  |  |
| --- | --- | --- | --- |
| Student: |  | Date: |  |

**Edit with a checklist.**

Read each line. When you can answer each question with a *yes*, check it off.

**Punctuation**

|  |  |
| --- | --- |
|  | Did I close each sentence with an end punctuation mark? |
|  | Did I use commas correctly? |

**Capitalization**

|  |  |
| --- | --- |
|  | Did I start all sentences with capital letters? |
|  | Did I capitalize the names of people and places? |

**Grammar**

|  |  |
| --- | --- |
|  | Did I use the correct form of verbs (*give, gave, given*)? |
|  | Do the subjects and verbs agree in number? (Birds *sing*; David *whistles*.) |

**Usage**

|  |  |
| --- | --- |
|  | Did I use an appropriate level of language? |
|  | Did I correctly use commonly confused words? |

**Spelling**

|  |  |
| --- | --- |
|  | Did I check for spelling errors? |
|  | Did I use a dictionary or the spell checker on my computer? |

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