**Summarizing, Paraphrasing,   
and Quoting**

**Revising** in Action

Student: Date:

**Revise with a checklist.**

Read each line. When you can answer each question with a *yes*, check it off.

**Developing Your Ideas**

|  |  |
| --- | --- |
|  | Does my topic sentence give the title, name the author, and state the main idea of the article? |
|  | Do the body sentences include important details about the main idea? |
|  | Does the summary contain my own words for the most part? |

**Structuring Your Ideas**

|  |  |
| --- | --- |
|  | Does the information generally follow the same order as the article? |
|  | Does my summary contain a topic sentence, body sentences, and an ending sentence? |
|  | Do I use transitions to connect ideas? |