Style Checklist

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| Name: |  | Date: |  |

Use the following checklist to help you improve the style in your writing. Add, cut, rewrite, and rearrange information until all of the traits work together to produce an effective style.

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| **Did I express a strong IDEA?** | |
|  | Is my topic well focused (not too broad or too narrow)? |
|  | Is my topic interesting? |
|  | Do I share plenty of details to support my focus and engage my reader? |
| **Did I use clear ORGANIZATION?** | |
|  | Does my beginning grab the reader’s interest and provide my focus? |
|  | Have I ordered supporting details in a logical way that helps the reader? |
|  | Does the ending wrap up the ideas in a memorable way? |
| **Did I use my natural VOICE?** | |
|  | Does the writing voice reflect well on me? |
|  | Is the voice appropriate to my topic? |
|  | Does my voice help achieve my purpose (to explain, persuade, or narrate)? |
| **Did I choose the best WORDS?** | |
|  | Did I use specific nouns and active verbs? |
|  | Did I use modifiers that clarify or add color to my ideas? |
| **Did I create smooth-flowing SENTENCES?** | |
|  | Did I vary my sentence lengths and beginnings? |
|  | Did I create sentences that are easy to read and flow smoothly? |