# Revising and Editing News Stories

# Name: Date:

## Use the following checklists to help you revise and edit your news story.

**Revising**

Read the first draft.

|  |  |
| --- | --- |
|  | Did you include the important facts, including names and dates? |
|  |
|  |

**Editing**

Check for errors.

|  |  |
| --- | --- |
|  | Check your story for capitals, punctuation, and spelling. |
|  | Write a neat final copy. |

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