**Persuasive Letter Revising and Editing Checklist**

Ask yourself these kinds of questions when you revise and edit your persuasive letter.

\_\_\_\_ Does my beginning clearly introduce the topic?

\_\_\_\_ Does the middle of my letter explain the problem or situation and include solutions?

\_\_\_\_ Does my letter move smoothly from start to finish?

\_\_\_\_ Does my voice sound polite and sincere?

\_\_\_\_ Do I follow the business-letter format?

\_\_\_\_ Does my ending offer next steps?

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