**Checklist** for Revising and Editing Responses to Literary Prompts

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| Name: |  | Date: |  |

Use this checklist as you practice revising and editing responses to literary prompts. In a testing situation, you will not be able to use this checklist, but you should ask yourself these kinds of questions as you improve your responses.

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| **REVISING** | |
|  | **Ideas** Do I answer the prompt? (Review the **PAST** questions.) |
|  | **Organization** Do my beginning, middle, and ending work well? Are my paragraphs well structured and in the best order? |
|  | **Voice, Words, and Sentences** Does my voice achieve my purpose? Does my essay read smoothly? |
| **EDITING** | |
|  | **Conventions** Have I checked punctuation, capitalization, spelling,  and grammar? |