

# Review: Planning

Name \_\_\_\_\_

Date \_\_\_\_\_

## Your Turn

Complete each of the following items.

1. Write the formula for creating an effective goal statement.

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2. Write an effective goal statement.

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3. On each line, write one of the six questions you need to answer about your goal. Then answer each question.

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4. What four other issues do you need to plan for? (Hint: They all start with "T.")

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5. Which two parts of your planning sheet will be especially important when you create a rubric sheet to evaluate your work?

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**Reflect:** What part of planning do you need to work on most? \_\_\_\_\_

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