Planning Sheet

Goal: ____________________________

Objectives:

Who? ____________________________
What? ____________________________
Where ____________________________
When? ____________________________
Why? ____________________________
How? ____________________________

Tasks:                      Time:

Start ........................................
1. ________________________________
2. ________________________________
3. ________________________________
4. ________________________________
5. ________________________________
6. ________________________________
7. ________________________________
8. ________________________________
9. ________________________________

Finish ........................................

Team: ____________________________

Tools: ____________________________